



## **Cancellation of the Recruitment/Temporary Employment, and Mediation Agency license**

### **Timing :**

1 working day

### **Payment :**

- Federal fees: None
- Business Centers commission is capped at 72 dirhams
- Except for federal charges, the service is free of charge via MOHRE's website and smart app

**\*Please note that the fees shown above do not include tax and collection charges**

### **Target Audience :**

Employers

### **Service Type :**

Procedure

### **Service Description :**

It is a service provided by the Ministry for owners who wants to cancel the employment agency license (cancellation of an establishment)

### **Service Procedures :**

1. Log in with your username and password or use UAE Pass
2. Submit an application through one of the service delivery channels.
3. Upon compliance with all conditions and documents, the cancellation process is carried out electronically agency's License will be automatically cancelled from the system

### **Required Documents :**

None

### **Service Channels :**

WEB,MOB,CENTER



### **Terms And Conditions :**

- Changing the status of employees within (15) days from the date of cancelation decree notice
- Payment of all fines and penalties imposed (if any), otherwise, the Bank Guarantee or the Insurance will be liquidated if the Licensee fails to pay the fines resulting from violations.

### **Relation of service with other service :**

Economic Departments - Federal Authority for Identity, Residence and Ports Security

### **Working Hours :**

Notes:

The customer will be notified once the request has been completed. Applicants can follow up on their applications by visiting

- [Mohre website](#)
- MOHRE Smart App
- [Call center 600590000](#)
- Chabot

### **For Inquiries call us at: :**

[600590000](#)

8 AM - 8 PM