



الهيئة الاتحادية للهوية
والجنسية والجمارك وأمن المنافذ
FEDERAL AUTHORITY FOR IDENTITY,
CITIZENSHIP, CUSTOMS & PORT SECURITY



UNITED ARAB EMIRATES
MINISTRY OF HUMAN RESOURCES
& EMIRATISATION

Towards a Safer Society

GUIDELINE
REGARDING PERIOD
FOR SETTTLING THE
STATUS OF VIOLATORS

2
0
2
4

الاتصال الحكومي
Government Communication

www.icp.gov.ae

@UAEICP | YouTube | Instagram | Facebook | Twitter | LinkedIn



 **Time period**

- 01 September to 31 October 2024

 **Strategic Partners**

- Ministry of Interior
- Ministry of Human Resources and Emiratisation
- Ministry of Health and Prevention (Emirates Health Services)
- General Police GHQ
- Local health authorities

 **Strategic objectives**

- Providing a flexible legal environment that assists to enhancing security and social and economic stability.
- Enhancing the values of respect for the law, tolerance, compassion and social cohesion.
- Showing the cultural image and enhancing the human identity of the UAE.
- Supporting violators and assisting them correct their situations through flexible and facilitated procedures.
- Enabling violators to obtain their rights and ensuring safe exit or live and work in the country.

Targeted categories of the period (4 Categories)



Residence Violators

Holders of residence permits in the category of illegal residency after the period expiration or the permit cancellation.



Visa Violators

Visas holders who stayed beyond the permitted period in the country.



Listed Individuals

Those listed in administrative report for work interruption.



Foreign-born in the Country

Foreign-born individuals whose guardians did not establish their residency within 4 months from the birth date.

Categories not benefiting from the period (3 Categories)



Residence and Visa Violators

After 1 September .2024



Listed Individuals

Work interruption reports – after 1 .September 2024



Deportation Cases

Deportation cases involving individuals deported from the country or from the Gulf Cooperation Council countries.

ADVANTAGES OF GRACE PERIOD (2 types of advantages)

Exemptions from fines (5) fines

- Administrative fines resulting from staying in the country illegally.
- Establishment card fines.
- Identity card fines.
- Failure to provide the ministry with the work contract.
- Failure to provide the ministry with the renewed work permit.

No ban from entering the country

- The violator is allowed to leave the country after settling his status without including any administrative restrictions that prevent his return to the country (without the ban stamp).



BUNDLE OF SERVICES

Federal Authority for identity, Citizenship, customs & Port Security services

- Issuance of Departure Permit.
- Residency Renewal.
- Issuance of Residency for a foreigner born recently in the country.
- Issuance of a new visa for work or residency.
- Amendment of status on a valid visa.
- Issuance of residency for violators of work and residency visas.

Working Hours During the Grace Period

- Applying through e-channels is available 24/7
- service centers where biometric fingerprint registration takes place shall be extended until 8:00 PM.

Services Related to Residency

- Issuing work permits
- Renewing work permits
- Cancelling work permits
- Filing an absence from work complaint

How to Apply for the Grace Period

- Submit the application via the Authority electronic and smart channels or through approved printing offices without needing to visit service centers, except when notified to complete biometric fingerprint.

Lost passports

- Submit a request through E-channels
- Submit a request through General Police GHQ



FINGERPRINTING PROCEDURES

Fingerprinting for Departure from the Country

- In case of the Biometric fingerprint are Already Registered:
 - Apply for a Departure Permit, and the permit shall be issued directly.
- In case of the Biometric fingerprint are Not Registered:
 - The applicant shall be directed to visit the designated fingerprinting centers (for those aged 15 and above).
 - The permit shall be issued after completing the fingerprinting process.
- Departure Permit Period:
 - The permit is valid for 14 days
 - Any previous fines and restrictions will be automatically reinstated if departure is not possible within the grace period or after the permit validity outside the specified exemption period.

Fingerprinting for Departure from the Country

The Beneficiary is directed to review the following centers:

- Visas issued by the General Directorate of Residency and Foreigners Affairs - Abu Dhabi:
All service centers equipped with biometric fingerprint capture devices, such as **(Al Dhafra, Sweihan, Al Maqam, and Al Shahama)**.
- Visas issued by the General Directorate of Residency and Foreigners Affairs - Dubai:
Service center in the Monitoring Violators and Foreigners Sector **(Amer centers at the emirate level and Al Aweer Center)**.
- Visas issued by the General Directorates of Residency and Foreigners Affairs in other Emirates:
(All service centers equipped with biometric fingerprint capture devices).

Required procedures to regulate the status of violators

The procedure is determined by selecting one of the services indicated in the table below, based on the category of the violator and the classification of the status regulation applicant, whether it is the employer who registered the violating worker or the violating worker themselves.

1 Violator category / procedure based on the status regulation option

Residency Violators: Individuals whose residency has expired and who do not hold a valid work permit issued by the Ministry of Human Resources and Emiratization.

Procedure for staying in the country based on the classification of the status regulation applicant	Procedure for leaving the country based on the classification of the status regulation applicant
<p>If the violating resident wishes to work for a new employer:</p> <ul style="list-style-type: none"> The new employer must apply for a new work permit through the Ministry or the relevant authority, depending on the establishment's affiliation (service link). <p>If the violating resident wishes to remain with their current employer:</p> <ul style="list-style-type: none"> The current employer must apply for residency renewal through one of the channels of the Federal Authority for Identity, Citizenship, Customs, and Port Security. 	<p>If the violating resident wishes to leave the country:</p> <ul style="list-style-type: none"> The resident must apply for an exit permit through the Authority's systems (service link).

2 Violator category / procedure based on the status regulation option

Visit Visa Violators: Individuals who have overstayed the duration specified by their visit visa.

Procedure for staying in the country based on the classification of the status regulation applicant	Procedure for leaving the country based on the classification of the status regulation applicant
<p>If the violating visitor wishes to work for a new employer:</p> <ul style="list-style-type: none"> The new employer must apply for a new work permit through the Ministry or the relevant authority, depending on the establishment's affiliation (service link). 	<p>If the violating visitor wishes to leave the country:</p> <ul style="list-style-type: none"> The visitor must apply for an exit permit through the Authority's systems (service link).

3 Violator category / procedure based on the status regulation option

Residency Violators: Individuals whose residency has expired and who hold an expired work permit issued by the Ministry of Human Resources and Emiratization under the establishments or domestic workers category.

Procedure for staying in the country based on the classification of the status regulation applicant	Procedure for leaving the country based on the classification of the status regulation applicant
<p>If the violating worker wishes to remain with their current employer:</p> <ul style="list-style-type: none"> The current employer must apply for a work permit renewal through the Ministry of Human Resources and Emiratization's channels, in accordance with the procedures to maintain the contractual relationship (service link). <p>If the current employer wishes to change the violating worker's status by either cancelling the permit or reporting work abandonment:</p> <ul style="list-style-type: none"> The current employer must apply for work permit cancellation through the Ministry of Human Resources and Emiratization channels, in accordance with the procedures (service link), or The current employer must submit a complaint for work abandonment (service link). <p>If the violating worker wishes to join a new employer:</p> <ul style="list-style-type: none"> The new employer must apply for a work permit issuance (service link). 	<p>If the violating worker wishes to leave the country:</p> <ul style="list-style-type: none"> The worker must apply for an exit permit through the Authority's systems (service link).

4 Violator category / procedure based on the status regulation option

Residency Violators: Individuals whose residency has expired and who hold a valid work permit issued by the Ministry of Human Resources and Emiratization under the establishments or domestic workers category, with a pending complaint of work abandonment filed against them.

Procedure for staying in the country based on the classification of the status regulation applicant	Procedure for leaving the country based on the classification of the status regulation applicant
<p>If the current employer wishes to reinstate and continue the contractual relationship:</p> <ul style="list-style-type: none"> If the violating worker's permit has expired, the current employer must apply for a work permit renewal through the Ministry of Human Resources and Emiratization's channels, in accordance with the procedures to maintain the contractual relationship (service link), without needing to cancel the work abandonment complaint. If the violating worker's permit is still valid, the current employer must apply to cancel the work abandonment complaint (service link). <p>If the violating worker wishes to join a new employer:</p> <ul style="list-style-type: none"> The new employer must apply for a new work permit through the Ministry or the relevant authority, depending on the establishment's affiliation (service link). 	<p>If the violating worker wishes to leave the country:</p> <ul style="list-style-type: none"> The worker must apply for an exit permit through the Authority's systems (service link).

**Produced
by Athar
Center**